



School of Advanced Leadership Training Hope International University

ADMISSION REQUIREMENTS

Admission requirements for non-degree and degree-seeking students are outlined below. Personnel from the Graduate and Adult Admissions Office assist students through the admission process. For more information, contact the staff by telephone at (888) 352-HOPE or by e-mail at spsadmissions@hiu.edu.

Non-Degree Student Admission

Some students take single courses at SPS for purposes of personal enrichment, earning Continuing Education Units (CEUs), or completing degree requirements at another college or university. Such non-degree students complete a simple application form, enroll in the desired course, and pay the appropriate tuition fees. There is no separate application fee for non-degree students.

Undergraduate Program Admission

Admission Requirements. Entrance into an undergraduate degree program (A.A. or B.S.) is normally based on the following criteria:

- Submission of a completed application form and application fee (\$55 non-refundable). Along with basic information, the application asks students to provide:
 - A 75-100 word response to the following question: “How will studying at Hope International University further my personal, professional, and educational goals?” This response is used for purposes of academic advising.
 - Contact information for two persons familiar with the applicant’s personal character and professional experience, who may serve as references. For Christian Ministry Majors, at least one reference should be from a church or service organization.
- Submission of official high school transcripts indicating completion and a minimum cumulative grade point average (GPA) of 2.5 on a 4-point scale, a General Education Diploma (GED) indicating a minimum score of 47, or 12+ units of college coursework with a minimum 2.0 GPA.
- Submission of official transcripts from all colleges and universities previously attended

NOTE: Students may enroll in the School of Professional Studies without *any* prior college coursework. However, students may not start their Major Course Sequence until they have completed at least 24 college units, including English Composition. (SPS recommends 49 units prior to the Major.) Students may earn such credits at the

School of Professional Studies, or they may complete the requirements elsewhere. For policies regarding transfer credits and credit by examination, see below under “Academic Regulations.”

NOTE: Foreign transcripts must be accompanied by a detailed evaluation completed by an agency specializing in foreign academic credentials (at the applicant's expense). Applicants who submit transcripts that must be translated and evaluated by a foreign transcript evaluation service, without also submitting college/university transcripts from an English-speaking institution, must furnish official scores from a TOEFL examination taken within the last five years with a minimum score of 550.

- Since the School of Professional Studies is designed for adult learners, applicants should normally be at least 21 years old.
- SPS does not admit students who have been placed on academic suspension, or disciplinary probation or suspension, by another educational institution (including Pacific Christian College) within the past 12 months.

Any applicant not meeting the above-stated requirements may petition for special consideration by the SPS Admissions Committee.

Application Procedure. You may contact the Graduate and Adult Admissions Office at any time to determine your eligibility or to receive further information about SPS programs (1-888-352-HOPE or spsadmissions@hiu.edu). To apply for admission to the School of Professional Studies,

- Complete and submit the application form and the non-refundable \$55 application fee to the Graduate and Adult Admissions Office. For an online application form, visit <http://www.hiu.edu/sps/admissions/apply>.
- Complete and mail transcript request forms for all colleges and universities you have attended. Your admissions counselor will supply the forms

Acceptance Process. Once applicants’ files are complete (application, application fee, and transcripts), the SPS Admissions Committee (consisting of the Dean, the Director of Academic and Student Services, and the Director of Graduate and Adult Admissions) evaluates those files and notifies students of their Acceptance Status.