

Institutional Review Board (IRB) Application



First and Last Name of Principal Investigator:

Email of Principal Investigator:

If a part of a research team, provide first and last name of the other researchers on the team:

If student research, provide name of Faculty Sponsor:

Email of Faculty Sponsor:

Title of Research Project:

This study is primarily being completed as part of:

Doctoral Dissertation

Graduate Student Research

Faculty Research

Grant or Contract

Other:

Based off participant level of risk which level review are you applying for (review the IRB Handbook for definitions of each level):

Exempt Review

Expedited Review

Full Board Review

Will the study be conducted on the internet?

Yes

No

Name of Location(s) where study will be conducted (note you will need to submit letters of approval for each location):

*****Note that you may not recruit participants until after the IRB has provided a letter of approval for your study***** Proposed date to start recruiting participants:

How many participants do you aim to have?

How much time is expected of each participant to complete the study?

Describe your recruitment procedures.

Describe inclusion criteria for participants:

Describe exclusion criteria for participants:

Describe rationale for the research project and the reason for using the participant population in question:

Are there any forms of incentives used to encourage participation (i.e., monetary bonus, benchmarking results for participating organization)? Specify:

Provide any potential benefits to participation in the study (not including the above incentives):

Provide any potential risks to participants that may occur in their participation:

Describe the procedures that will be used to obtain informed consent and protect the anonymity of the research participants:

Describe the procedures for data collection (step-by-step of what the participants will be asked to do). Be sure to include the name of any measures/tools/surveys being given. If data collection online, provide an active link the participants will receive to participate:

Briefly explain the nature of training you received in data collection, research design or in conducting this research:

Explain how the data and results will be securely stored to protect the privacy of the participants:

Attestation

*Application is not considered complete until the IRB notifies that it has received all study materials including but not limited to:

- This IRB Application
- Human Subjects Training Certificate(s) for all research team members
- Informed Consent document(s)
- Recruitment Flyers/Documents
- Any instruments/surveys/measures/screening tools that participants will interface with

*Completion and approval of this form and application materials are required **PRIOR** to collection of data.

*Average length of review is 2 weeks, although it may take longer.

By electronically signing here you are attesting that the above information is accurate and adheres to all ethical standards.

Signature:

Date:

*****After completing and signing, email this application along with study materials to

IRB@hiu.edu *****