



- **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974**

Hope International University permits enrolled students visual access to previous educational records such as high school transcripts, college transcripts (if a transfer student), SAT score reports, and transcript of work completed at Hope International University.* This policy complies with the Family Educational Rights and Privacy Act of 1974 (FERPA). To obtain transcript copies of work completed at Hope International University, all financial obligations to the University must be paid in full.

**An appointment with Registrar's Office staff may be required.*

Hope International University considers the following to be "Directory Information" and may disclose such information to third parties without consent of the student unless the student has directed the University (in writing) not to release such information about him/her self: name, gender, enrollment status, permanent address, dates of enrollment, classification, degree program(s), major(s), date of graduation (anticipated or actual) from Hope International University.

No other information contained in the student's permanent educational record is released to others, including parents or spouse, without the written consent of the student, unless the student is claimed as a dependent. The only exceptions are staff members, administrative officers, and faculty members who have a legitimate professional right to the information. Hope International University reserves the right to contact a student's parent(s) or guardian(s) when a situation, (i.e. discipline, health, etc.) is deemed extreme, endangering the student or the Hope International University community. A student's academic record and placement file will be kept confidential by responsible campus personnel.

Exceptions:

1. In cases authorized by the student.
2. In cases of legal compulsion.
3. In a situation where the safety of person or property is involved.