



# Agreement for Salary Reduction Under Section 403(b)

Business Office

2500 E. Nutwood Ave.  
Fullerton, CA 92831 USA  
(714) 879-3901  
FAX (714) 681-7512

By THIS AGREEMENT, made between \_\_\_\_\_ (employee) and Hope International University (employer), the parties hereto agree as follows:

Effective for amounts paid on or after \_\_\_\_\_, 20\_\_\_\_\_, which date is subsequent to the execution of this Agreement, the Employee's salary will be reduced by the amount indicated below.

This agreement shall be legally binding and irrevocable for both the Institution and the Employee while employment continues. However, either party may terminate or otherwise modify this Agreement as of the end of any month (or pay period, if applicable) by giving at least thirty days written notice so that this Agreement will not apply to salary subsequently paid.

The amount of the salary reduction\* shall be: (check one)

\_\_\_\_\_% of gross annual salary

The maximum amount allowed under law.

This amount will produce a total Institution contribution that does not exceed the Employee's statutory limitation under IRC Section 415 or Section 402(g) whichever is less.

For employees age 50 and over, additional catch up contributions are permitted under IRC 414(v). If you are eligible, you must separately elect this amount:

\_\_\_\_\_% of gross salary

\$\_\_\_\_\_ Maximum Catch-up Amount

The amount will be contributed by the Institution to the following authorized funding vehicles:

TIAA-CREF (Group) Supplemental Retirement Annuities

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Employee Signature: \_\_\_\_\_

Institution Use:

By \_\_\_\_\_  
Name Title Date

*\*This amount should be reviewed with the Business Office prior to the execution of this Agreement.*